



Hilton National Mall The Wharf, 480 L'Enfant Plaza SW, Mount Vernon Room, Washington, DC 20024

Zoom: (301) 715-8592, Meeting ID: 689-016-897, Passcode: 493731

<https://us02web.zoom.us/j/689016897?pwd=UHFMOUdPZG1zMjFackF0S0l2YnBHQT09>

**Call to Order:** Chair Joseph P. Navarra called the APC Board of Directors to order at 1:32 PM Eastern.

**Board members present:** Chair Joseph P. Navarra, Chair-elect Gina Besteman, Vice President Philip Smyth, Treasurer Alexander Pytlarz, Immediate Past Chair Anthony Grzib, Jack Korbutov, Matt Martin, Mark Filosi, Melissa Stefko, Stacy Hightower, Stephanie Chacon, Matt Johnson, Erin Michael, Peter Koshland, Amy Frost, and PCF President Jennifer Burch.

**Board members absent:** Gopesh Patel, Cheri Garvin, and Dave Hill.

**APC staff members present:** CEO Scott Brunner, Jennifer Petska, Tenille Davis, and Allie Jo Shipman.

**Guests:** Ashley Thomson and Kelly Murphy, Scott Circle and Patricia Ullman, Medisca.

A quorum was present.

Board members affirmed their compliance with the APC Conflict of Interest, Anti-Trust and Confidentiality policies via voice acknowledgement via telephone or by signing the form in person.

It was moved and seconded to approve the agenda as presented. The motion passed.

A motion was made and seconded to go into Executive Session to discuss legal issues of APC. The motion passed. Chacon declared a conflict of interest and did not attend Executive Session.

A motion was made and seconded to move back into regular session. The motion passed.

## GOVERNANCE

It was moved to approve the consent agenda as presented, including:

- Approve Minutes of April 4, 2024 meeting
- Approve Minutes of June 12, 2024 Email vote
- Approve Minutes of July 11, 2024 Special Meeting
- Approve Minutes of August 7, 2024 Email vote
- Approve Minutes of August 28, 2028 Special Meeting
- Accept Strategic END 3: Knowledge & Information
- Accept Board Policy 4: Executive Limitations and Policy 6: Investment Policy

The motion passed.

A motion was made and seconded to accept July 2024 Financial Report and statements. The motion passed.

A motion was made and seconded to accept 2024 Second Quarter Investment Statement. The motion passed.

The Board reviewed the 2023 Form 990.

A motion was made and seconded to accept the office lease renewal with NCAP with comparable terms to the existing lease. The motion passed.

A motion was made and seconded to dispense with a secret ballot and appoint Chad Thompson to be Treasurer starting 2025 to fulfill the remainder of Alexander Pytlarz's term ending December 31, 2025. The motion passed.

The Nominating Committee made a motion to approve the proposed slate of candidates as presented. The motion passed.

The Governance and Bylaws Committee made a motion to approve the proposed amendments to the APC Governance and Bylaws. The motion passed.

#### STRATEGY

A motion was made and seconded to have Scott Brunner enter into an agreement with Impexium for the new association management software for \$80,832 with potentially drawing funding from APC reserves. The motion passed.

A motion was made and seconded to approve the proposed 2024 Membership rates as presented with the exception of lowering the individual technician rate from \$150 to \$100 annually, do not implement the new 100+ for PFM until 2025, and to come back in December with additional framework for 503B and telehealth. The motion passed.

A motion was made and seconded to approve the 2028 Owner Summit site/contract for La Jolla. The motion passed.

#### **Adjournment**

There being no further business to come before the Board, a motion was made, seconded, and approved to adjourn the meeting at 5:03 PM Eastern.